

STYFL Sun Devils Youth Football Association

BYLAWS

Amended January 30, 2025

ARTICLE I. NAME AND LOCATION

This organization shall be known as STYFL Sun Devils Youth Football Association, hereinafter referred to as SDYF, a nonprofit organization in the Town of Queen Creek, Maricopa County.

ARTICLE II. PURPOSE AND OBJECTIVES

Section 1: Purpose

The purpose of SDYF is to provide a safe, supervised, and high-quality football program for youth in Queen Creek, Arizona and its surrounding communities.

Section 2: Objective

The objective of SDYF is to organize, schedule, and conduct an athletic football program for the community's youth, ages five to eighth grade, irrespective of their ability, race, religion, national origin, or physical impairments. SDYF aims to build healthy bodies and minds while developing skill and proficiency in football and inspire its participants with the ideals of sportsmanship, teamwork, honesty, physical fitness, and pride. We aim to do all these things for the welfare of the youth first and foremost, without adult ambition for personal glory.

ARTICLE III. GOVERNMENT

Section 1:

The governing body of SDYF shall be the Board of Directors (Board), whose members are the parents of active players, or other persons interested in the furtherance of SDYF.

- a. The Board of Directors term of office shall be two (2) years. Any Board member may hold office for up to five (5) terms.
- b. Elections will be held at the annual November Board meeting. Newly elected board members will take their seats at the following January's board meeting.
- c. Elections will be voted upon by the Board of Directors, by secret ballot. A two-thirds (2/3) majority will determine the election.
- d. Terms will begin on January 1<sup>st</sup> and end on December 31<sup>st</sup> of the following year.
- e. A SDYF coach is not precluded from holding a Board position.

- f. Any person wishing to run for a board position must submit an application to SDYF prior to the October board meeting.
- g. Any person wishing to run for President, Vice President, or Secretary needs to have their applications voted on and approved by the Board of Directors at the October board meeting.
- h. Any position that is vacant or vacated prior to the end of term will be filled by appointment of the board of directors.
- i. Any person who has been expelled from the Board shall not be allowed to return as a board member.
- j. The SDYF Board of Directors consists of:
  - i. President
  - ii. Vice President
  - iii. Secretary
  - iv. Director of Cheer (non-voting, appointed position)
  - v. Booster Club Chair (non-voting, appointed position)
- k. Odd year elections
  - i. President
  - ii. Secretary
- l. Even year elections
  - i. Vice President
- b. No confidence
  - i. No Confidence a) At any point during an Elected Officer's term, the AYFL Board may issue a "Vote of No Confidence" to remove the Officer from his/her responsibilities with a majority of eligible voting members for removal. b) A new Officer will be elected to serve the remainder of the term.

#### ARTICLE IV. RIGHTS AND RESPONSIBILITIES OF BOARD MEMBERS

##### Section 1:

All board members shall abide by the following rules and responsibilities. Violation of the rules shall be cause for suspension or termination according to Article IV, Section 2.

##### Section 2:

Board members have the following rights guaranteed under parliamentary law:

- a. To be treated fairly and equitably.
- b. To receive notice of meetings, make motions, second motions when need, and vote on motions.

- c. Nominate people for office, be nominated for office, and elect people for office (voting positions).
- d. Know the meaning of questions or subjects being debated.
- e. To speak on or debate an issue in turn.
- f. Object when rules are violated.
- g. Appeal the decision of the chair.
- h. Have access to minutes of all meetings.
- i. Receive treasurer's report once per month.
- j. Receive a copy of the SDYF bylaws.
- k. Not have to suffer personal abuse or attack from any other Board member.
- l. Be free from any type of sexual harassment.
- m. Any other rights guaranteed under parliamentary law.

### Section 3:

Board members have the following responsibilities:

- a. Attend meetings, be on time, and stay for the duration of the entire meeting.
- b. Be ready to talk knowledge and intelligently on a topic.
- c. Be open-minded and attentive.
- d. Treat everyone with courtesy and respect.
- e. Follow the rules of debate and follow the rules of organization.
- f. Attack issues, not people.
- g. Abide by the decision of the majority vote.
- h. Bring in or recommend new participants.
- i. Participate in committees as requested or needed.
- j. Promote the organization's growth and influence.

## ARTICLE V. BOARD MEMBER DUTIES

### Section 1: President

The President shall be responsible for coordinating or causing the coordination where STYFL Sun Devils Youth Football Association has a responsibility to the league. The President shall preside at all Board meetings and assume full responsibility for the operation of STYFL Sun Devils Youth Football Association according to its Bylaws. He/she shall be responsible for the conduct of STYFL Sun Devils Youth Football Association in accordance with its policies, principles, rules, and regulations of STYFL. The President shall supervise the function of various committees. The President is responsible for filling any Board vacancies that occur mid-season or that have not been filled by December 31st or for completing or delegating the duties of that Board position. The President is responsible for overseeing the STYFL Sun Devils Youth

Football Association annual budget. Annually, the President shall appoint someone to oversee the post season activities of STYFL Sun Devils Youth Football Association participants to off-site location(s). The President shall before other duties as prescribed by the Board. The President will not be eligible to Head Coach unless required by program needs.

#### Section 2: Vice President

The Vice President shall preside in the absence of the President and shall work with other officers and committee members. The Vice President shall carry out such duties and assignments as may be delegated by the President. The Vice President shall be in charge of scheduling, and opening and closing fields. The Vice President shall attend all meetings and vote on motions. The Vice President shall the powers and perform other duties as prescribed by the board. The Vice President is responsible for the safe and effective operation of STYFL Sun Devils Youth Football Association.

#### Section 3: Secretary

The Secretary shall attend all scheduled meetings and record the minutes of each meeting and vote on motions. The Secretary shall provide the Board members with a copy of the minutes. The Secretary shall be responsible for the coordination and execution of the election process. The Secretary shall perform other duties as prescribed by the Board. The Secretary is responsible for the safe and effective operation of STYFL Sun Devils Youth Football Association.

#### NON VOTING MEMBERS

##### Section 4: Director of Cheer

This is a STYFL Sun Devils Youth Football Association Board appointed position. The position is a non STYFL Sun Devils Youth Football Association voting position. The Director of Cheer (DOC) is responsible for the cheer program. The DOC is responsible for choosing coaching staff, scheduling practices, and managing the squad at events and games.

##### Section 5: Booster Club Chair

This is a STYFL Sun Devils Youth Football Association Board appointed position. The position is a non STYFL Sun Devils Youth Football Association voting position. The Booster Club Chair (BCC) is responsible for maintaining the booster program. The BCC helps to schedule and run fundraisers, team events, and assists as requested by the Board.

### ARTICLE VI. MEETINGS

#### Section 1:

The Board shall meet no less than once per month. Regular meetings shall be scheduled by the President at the first meeting commencing with the first month of January.

Meetings will typically be held on the third Wednesday of each month and the Secretary shall send written email correspondence of the meeting at least one (1) week in advance.

- a. Meetings shall be presided over by the President. In his/her absence, the Vice President will assume the duties.
- b. Special meetings may be requested by any board member with two-thirds (2/3) vote.
- c. Voting shall be restricted to elected voting members of the Board.
- d. In the event of a matter that needs immediate board approval, electronic or telephone voting shall be used. Excluded from electronic or telephone voting will be any governing procedures or bylaws of SDYF.

## ARTICLE VII. LEAGUE AFFILIATIONS

### Section 1:

In accordance with the rules adopted for use, divisions of play will be assigned by STYFL to all participants in the program. The guidelines for determining which division each participant falls into will be clearly communicated to all parties interested.

## ARTICLE VIII. FINANCIAL AND ADMINISTRATIVE YEAR

### Section 1:

STYFL Sun Devils Youth Football Association shall operate both financially and administratively on a yearly basis, beginning January 1 of each year.

### Section 2:

The Board shall decide all matters pertaining to the finances of STYFL Sun Devils Youth Football Association and shall place all income in the designated team account.

## ARTICLE X. EQUIPMENT

### Section 1:

All equipment owned by STYFL Sun Devils Youth Association shall be stored in a secure location. If any equipment is to be temporarily stored in a personal garage, it must have prior approval from the Board.

Section 2:

The following Board members shall have access to equipment at all times:

- a. President

Section 3:

All equipment shall be inventoried at the end of each year for accountability.

## ARTICLE XI. COACHING ETHICS GUIDELINE AND RESPONSIBILITIES

Section 1:

All coaches associated with STYFL Sun Devils Youth Association will abide by the STYFL Sun Devils Youth Association and San Tan Youth Football League guidelines and code of conduct.

- a. Do not criticize the opposing team, coaches, or fans, by word or gesture.
- b. If there is a problem or question, immediately seek the assistance of a Board Member.

Section 2:

Any contact with a player that is obscene, abusive, inappropriate, or offensive will be dealt with by immediate removal from playing/practice field, parents/guardian notification, and police notification if necessary with immediate two (2) week suspension from all STYFL Sun Devils Youth Associate events. The Judicial Committee will then meet to determine if further action is necessary.

Section 3:

In case of a violation of Article XI Section 1 and two, one or more of the following courses of action should be expected:

- a. An informal (verbal) reprimand can be issued.
- b. A written warning can be issued. This shall be viewed as a form of probation. In the event of another similar occurrence during the season, the subsequent infraction will be viewed as a deliberate and knowledgeable act.
- c. A subsequent breaking of the same rules shall be cause for suspension or termination.

Section 4:

In the case where a coach is ejected from any game, no matter the reason, the STYFL Sun Devils Youth Football Association will meet within 72 hours to determine if further action is necessary.

## ARTICLE XII. JUDICIAL COMMITTEE

Section 1:

The Judicial Committee shall be made up of the following Board Members:

- a. President
- b. Vice President
- c. Secretary

Section 2:

The Judicial Committee shall be run by the Bylaws and the President.

#### ARTICLE XIII. AMENDMENTS

Section 1:

These bylaws may be amended by a majority vote of the Board. Proposed amendments must be on the agenda and presented prior to the meeting. Either the author of the proposed bylaw or the President may request that the bylaws be presented and voted on. All amendments go into effect immediately unless the amendment specifies a future date and time.

#### ARTICLE XIV. DISSOLUTION

Section 1:

Upon dissolution of STYFL Sun Devils Youth Football Association and after all outstanding debts and claims have been satisfied, the Board shall as its final act, distribute the remaining assets of STYFL Sun Devils Youth Football Association to similar organizations with similar objectives.

#### ARTICLE XV. ADOPTION AND RATIFICATION

Section 1:

The foregoing bylaws of the STYFL Sun Devils Youth Football Association, consisting of Articles 1 through 15 are hereby adopted and ratified as amended, and are made part of the permanent organization records of STYFL Sun Devils Youth Football Association.